



ந சுப்ய ரெட்டியார் 100



CENTENARY AWARD CATEGORY : COMMERCE

PHOTO

Name of the Nominee:

NAME OF THE SCHOOL	
UDISE	
Address of the School	
Personal Contacts	Phone [O] [R]
	Mobile:
	Email:

Important:

Read the Guidelines completely before filling-in the Form

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FOR OFFICIAL USE ONLY

No. CM: _____

Status of Evaluation

Stage I	Stage II	Stage III

IMPORTANT GUIDELINES

01] **All details should be filled-in only in English, otherwise specified.**

02] It is a Self-Nomination Form; Nominee is solely responsible for the details and other facts in this self-nomination.

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03] Centenary Committee has the sole right to cross-verify these facts, if necessary.

04] Nominees are required to provide all the possible & applicable information.

05] No column or details should be kept blank; if it is "Not Applicable", kindly mention it so.

06] Opinion/View on a 'Specified Topic' must be lucid and should indicate your taste/depth. This item together with "Proust Questionnaire" is mandatory. Without these TWO, self-nominations would be kept aside.

07] Incomplete nominations may be rejected without seeking further information.

08] Nomination forms [both in doc. and pdf] would be sent by email and nominees may fill-in the word document with all details [duly typed] plus the passport-size photo affixed and send both the versions of Filled-in Self-Nominations to us by email: nasubbureddiar100@gmail.com

09] Format should NOT be changed/deviated from: Total Pages are 16 [always].

10] Rewards, awards, etc may be included in the appropriate 'achievements' items.

11] There are THREE stages of Evaluation:

[a] Preliminary scrutiny would done by Centenary Committee and only 10 nominations or 20% of nominations received , whichever is high, would be taken up in the second stage.

[b] In the second stage, these nominations may be evaluated by the Committee, specially constituted, and short-list top FIVE nominations.

[c] These short-listed nominees should appear, in person, before a Panel of Judges at Chennai on a date decided by us [well in advance]; nominal travel expenses would be met.

12] Successful Nominee would be invited to receive the Award & Honour [Rs.5000.00 + Memento + Certificate] at the Vaedictory event of the Centenary Celebrations [sometime in July/August 2016] at Chennai.

13] Filled-in Self-Nominations should reach us on or before 31 December 2015.

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Ref. No.		(for official purpose)		
Age & Date of Birth		Years ; dd / mm / yyyy		
Parents	Father >>	Name:		
	Mother >>	Edu.Qlfn.:		
Place of Birth		Place:		
		Dist.: ;State:		
EDUCATIONAL QUALIFICATIONS (Kindly provide all courses/degrees/diplomas, etc)				
Course/ Degree	Institution/Place	Subjects	Month/ Year	% of Marks
School		XXXXX		
Hr Sec School		XXXXX		
Certificate				
Diploma				
UG				
UG				
PG				
PG				
Additional Information in respect of these Qualifications:				

PROFESSIONAL EXPERIENCE

[Reverse order chronologically]

[details of more than one position in the same institution also should be mentioned in spilt-up]

Year		Institute/Place	Designation
From	To		
	Till Date		

Additional Information in respect of the Experience:

ACHIEVEMENTS IN SCHOOLS/COLLEGES [AS A STUDENT]

01	
02	
03	
04	
05	
06	
07	
08	
09	
10	

ACHIEVEMENTS IN SCHOOLS [AS A TEACHER]	
01	
02	
03	
04	
05	
06	
07	
08	
09	
10	
OTHER ACHIEVEMENTS (Publications, etc.,)	
01	
02	
03	
04	
05	

PROVIDE YOUR OPINION/VIEWS
"ROLE OF COMMERCE IN NATION BUILDING"

TEACHER'S SELF-EVALUATION

Every teacher consciously or unconsciously evaluates his/her daily and yearly performance.

Six major "AREAS OF TEACHER RESPONSIBILITY" have been identified for this Unique Self-Evaluation Process. Page | 9

Our idea is to provide a simple, concise instrument which you may use to assess your overall performance as a teacher.

Kindly go enthusiastically for a serious and sincere Self-Evaluation and present the same to enable us to process your Self-Nomination.

Of course, this is purely confidential and will not be revealed to anybody either covertly or overtly.

Evaluate yourself on each statement using the following scale as a guide.

5 - Excellent

4 - Very good; very effective in this part of my work.

3 - Good; an acceptable level of performance.

2 - Fair; needs my attention; must update my performance in this part of my work.

1 - Poor; dissatisfied with this part of my work; must take immediate steps to improve in this regard.

No. 1 - TEACHING SKILLS

1(a) I create and maintain an atmosphere for learning. []

1(b) I provide a motivational environment for my students. []

1(c) I maintain a judicious balance between teacher-centered and pupil-centered activities. []

1(d) I use effective questioning techniques. []

1(e) I use techniques that make clear the purpose and content of each lesson. []

No. 2 - TEACHING STRATEGIES

2(a) I use varied and effective methods of presentation appropriate to the lesson content. []

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2(b) I provide written and oral assignments requiring analytical and critical thinking. []

2(c) I evaluate effectively, thereby improving both teaching and learning. []

2(d) I utilize community resources to enrich the classroom program. []

No. 3 - CLASSROOM MANAGEMENT

3(a) My classroom procedures are designed to develop a positive learning environment. []

3(b) I have an effective method for dealing with clerical matters. []

No.4 - SUBJECT COMPETENCE AND PROFESSIONAL GROWTH

4(a) I strive to upgrade my professional competence. []

4(b) I make use of available means of evaluation to improve my teaching. []

4(c) I take an active part in continuing curriculum development. []

4(d) I recognize the major objectives to be achieved in my subject area and work towards their attainment. []

No. 5 - INTERPERSONAL RELATIONSHIPS - WITH STUDENTS, STAFF & OTHER ADULTS

5(a) I am consistently fair and impartial with students. []

5(b) I recognize my responsibilities in helping students to mature socially and to achieve self-realization. []

5(c) I recognize that my attitude and efficiency in my work has an effect on other staff members. []

5(d) I try to promote a positive climate in the school. []

5(e) I make use of my contacts with parents and other adults concerned to promote confidence and goodwill towards the school program and staff. []

No. 6 - CONTRIBUTION TO THE TOTAL SCHOOL EFFORT

6(a) In addition to my regular duties as a classroom teacher I accept willingly extra duties within the school. []

6(b) My concern for my students extends beyond the teacher-pupil relationship. []

6(c) I accept administrative decisions in good faith and make use of the proper channels to suggest modifications to those decisions with which I disagree. []

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SUMMARY OF EVALUATION

By going through this process you have been reviewing the many facets that go together to produce good teaching. You have also evaluated your own performance in each of the areas of responsibility. This is but the first step; the procedures below are designed to help you make a valuable summary which will help you to focus on areas of strength and areas needing improvement.

- (1) Enter your self-ratings in the appropriate spaces in the chart below.
- (2) Add up the total and average scores for each area as indicated.
- (3) Compare your average score for the six areas, and also note the individual scores which are particularly high or low.

S.No.	Area of Responsibility	Self-Rating	Total Score	Average of Total
01	TEACHING SKILLS	1 (a) _____ 1 (b) _____ 1 (c) _____ 1 (d) _____ 1 (e) _____		
02	TEACHING STRATEGIES	2 (a) _____ 2 (b) _____ 2 (c) _____ 2 (d) _____		
03	CLASSROOM MANAGEMENT	3 (a) _____ 3 (b) _____		
04	SUBJECT COMPETENCE AND PROFESSIONAL GROWTH	4 (a) _____ 4 (b) _____ 4 (c) _____ 4 (d) _____		
05	INTERPERSONAL RELATIONSHIPS - with students, staff & other adults	5 (a) _____ 5 (b) _____ 5 (c) _____ 5 (d) _____ 5 (e) _____		
06	CONTRIBUTION TO THE TOTAL SCHOOL EFFORT	6 (a) _____ 6 (b) _____ 6 (c) _____		

DECLARATION

I, [Name], declare that all the information and other details provided above are correct to the best of my knowledge and also, that I did my self-evaluation honestly and sincerely.

DATE:

SIGNATURE

THANK YOU !

NOTE:

[01] This Self-Evaluation will be considered during the Process of Self-Nomination assuming that you did this exercise honestly.



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Centenary Celebrations

PROUST QUESTIONNAIRE

[School Teachers]

[ALL ANSWERS SHOULD BE IN ENGLISH]



Kindly answer all the Questions in one or two sentences; reveal yourself honestly, frankly & transparently. If it is done, this Questionnaire would reveal your Personal Characteristics.

Q-01: What is your idea of perfect happiness?
Q-02: What is your greatest fear?
Q-03: What is the trait you most deplore in yourself?
Q-04: What is the trait you most deplore in others?
Q-05: Which living person do you most admire?

Q-06 What is your greatest extravagance?
Q-07: What is your current state of mind?
Q-08: What do you consider the most overrated virtue?
Q-09: On what occasion do you lie?
Q-10: What do you most dislike about your appearance?
Q-11: Which living person do you most despise?
Q-12: What is the quality you most like in a man?
Q-13: What is the quality you most like in a woman?
Q-14: Which words or phrases do you most overuse?
Q-15: What or who is the greatest love of your life?
Q-16: When and where were you happiest?
Q-17: Which talent would you most like to have?

Q-18: If you could change one thing about yourself, what would it be?
Q-19: What do you consider your greatest achievement?
Q-20: If you were to die and come back as a person or a thing, what would it be?
Q-21: Where would you most like to live?
Q-22: What is your most treasured possession?
Q-23: What do you regard as the lowest depth of misery?
Q-24: What is your favourite occupation?
Q-25: What is your most marked characteristic?
Q-26: What do you most value in your friends?
Q-27: Who are your favourite writers?
Q-28: Who is your hero of fiction?
Q-29: Which historical figure do you most identify with?

Q-30: Who are your heroes in real life?
Q-31: What are your favourite names?
Q-32: What is it that you most dislike?
Q-33: What is your greatest regret?
Q-34: How would you like to die?
Q-35: What is your motto?



We must never be afraid to go too far, for truth lies beyond.

Marcel Proust

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